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Application fee rec'd \_\_\_\_\_  
 Date rec'd \_\_\_\_\_  
 Agt initial \_\_\_\_\_  
 CASH or CK # \_\_\_\_\_

Property Address \_\_\_\_\_  
 Date Available \_\_\_\_\_ Date Needed \_\_\_\_\_  
 Rent \_\_\_\_\_ Sec Dep \_\_\_\_\_ Lease Term \_\_\_\_\_  
 Addenda \_\_\_\_\_  
 Other \_\_\_\_\_  
 OA Approval \_\_\_\_\_ TA \_\_\_\_\_

Use separate application for each adult applicant

Name-Last	First	MI	Jr /Sr	Social Security #	
Email	Driver Lic No	State	Exp Date	Primary phone	Date of Birth
Present Street Address	City	State	Zip	From To	30 day notice given?
Landlord's Name	Landlord's phone			Reason for leaving Rent	
Prior Street Address	City	State	Zip	From To	30 day notice given?
Landlord's Name	Landlord's phone			Reason for leaving Rent	
Employer	Street Address		City	State	Zip
Position	How Long?	Supervisor	Salary	Pay period	Phone
Former employer	Street Address		City	State	ZIP
Position	How Long?	Supervisor	Salary Period	Pay	Phone
Auto Make	Lic No	Auto Make		Lic No	

# of Children	# of Pets	Type of Pets
Names & ages of all occupants (and relationship)		
Emergency Contact	Street Address	City State ZIP Phone
Personal Reference	Street Address	City State ZIP Phone

- Riviera is authorized to check my history regarding credit, employment and landlord references. This signed application will be retained for credit check authorization.
- Application is complete only if all information is supplied and \$35 per application is attached with pay stub or verifiable proof of income must be provided by applicant within 24 hours.
- Applications are processed in order of completed receipt thereof. In a roommate situation, the application of each roommate must be completed in full to qualify.
- \$35 is non refundable unless: 1.) This is a back up application which is not processed or, 2.) This is an application that is submitted with an offer on terms and / or conditions and it is not accepted / processed.
- Within 24 hours of approval of my application, I agree to pay 50% of the total security deposit due by **CASHIERS CHECK or MONEY ORDER**, sign the lease agreement and provide a copy of my photo ID. I agree to pay balance due prior to move in by **CASHIERS CHECK or MONEY ORDER**. After move-in, subsequent rent can be paid by personal check. Cash is not accepted for deposit or rent at any time.
- Time is of the essence. Forfeiture to alternate applicant may occur if I do not meet the above requirements.
- Each occupant is given a full copy of the rental / lease agreement.
- \$50 additional processing fee is charged for each tenant substitute on an existing lease when existing lease is signed.
- All Riviera properties are classified as "non-smoking."

I understand and accept the above terms and conditions of this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_